

# This Week in FM .COM

In Association With

Mayfair Sporting Club & EMG Events

Presents

## The Facilities Industry Charity Boxing Night Black Tie Dinner

Thursday 14<sup>th</sup> May 2020

### **PAYMENT AGREEMENT FORM**

Thank you for agreeing to purchase a Ringside Table for the Facilities Industry Charity Boxing Night Black Tie Dinner. Your support is very much appreciated. To benefit from this year's price, as shown below, a 20% deposit (non-refundable) needs to be paid now, another 30% by Tuesday 31st December 2019 and the remaining balance by Monday 2nd March 2020.

Please complete the following form, providing the relevant company information, then scan and email back to David Mapps - [dave@twinfm.com](mailto:dave@twinfm.com) and we will be pleased to issue an e-invoice.

If your company operates a Purchase Order system to facilitate payment of invoices, please ensure that a valid PO reference number is raised and entered on this form.

#### **Facilities Industry Charity Boxing Night Black Tie Dinner**

**Cost for Early Bird Ringside Table: £3,450 + vat.**

#### **Payment Scheme:**

- **20% (non-refundable) payable now**
- **30% payable by 31 Dec 2019**
- **Remaining balance by 02 Mar 2020**

#### **Package includes:**

- A Ringside Table of 10 people
- Champagne reception with your guests
- Four bouts of competitive boxing
- Three course meal with ½ bottle of wine per person
- Company Logo in event programme

*Please complete the following table in block capitals:*

Company Name:	
Company Name for invoicing (if different to above):	
Company Address for invoices to be sent to:	

Post Code:	
Accounts Contact:	
Accounts Email:	
Accounts Telephone Number:	
Main Contact(s):	
Invoice Addressee (if different to above):	
Telephone Number:	
Email:	
Website URL:	
Purchase Order No. (please state if not required.)	

Authorising Signature: \_\_\_\_\_

Signature's Name:  
(Please print) \_\_\_\_\_

Date: \_\_\_\_\_

**Terms and Conditions: Our payment terms are strictly seven (7) days from date of invoice, thanking you.**

By signing this agreement, the signature consents to be bound by Spotted Cow Media Limited's payment terms and conditions.

Cancellations before 30 Dec 2019 may be entitled to a refund of 80%.

Cancellations by 01 Mar 2020 may be entitled to a refund of 50%.

Cancellations by 13 Apr 2020 may be entitled to a refund of 20%.

Cancellations after 13 Apr 2020 will not be entitled to any refund.

**PLEASE COMPLETE THE FORM, (issuing a PO Number if required),  
SIGN, SCAN AND EMAIL BY RETURN TO: DAVE MAPPS  
[dave@twinfm.com](mailto:dave@twinfm.com)**